

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

Parish Clerk Mrs C M Raw West Leas Farm Galphay Ripon N Yorkshire HG4 3PB
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Minutes of the Parish Council meeting held in the
Mechanics Institute Kirkby Malzeard on **Monday 28th March 2011- at 7-15pm**

Present Councillors Nicholson Simpson Fraser, Berry, Broadley and Jackson District Councillor Atkinson and 12 members of the public

1. Apologies for absence- Councillor Pickles
2. The minutes of the previous meeting on Monday 28th February 2011- the time had been omitted and this was added 7-15pm, they were then confirmed as a true record and it was proposed they be signed by Councillor Nicholson all in favour and duly signed by Councillor Berry
3. Declaration of interest – Councillor Simpson 6g and Councillor Broadley 6f.
4. Matters arising from the Minutes – transport bus updates which appears later on agenda.
5. Correspondence
 - a) Ripon Roweller Bus service withdrawal of the last bus – letter read. Also the shared car Masham to Ripon has been withdrawn.
 - b) Harrogate Borough Council Waste Collection Review – someone could come and talk about this later in the year and Councillors thought this was a good idea. Clerk will email back and request this.
6. Planning
 - a) Prior notification agric approval reqd. 6.24.138.B PNAFUL 11/00229/PNAFUL formation of new access track Middle Biggin Kirkby Malzeard Ripon NW and M Vasey. A The Parish Council has no objections.
 - b) Planning enforcement case 11/00079/PR letter read
 - c) Appeal dismissed Mr. Bryn Glover two storey extension 2 single storey extensions Lunterstone Dallowgill 6.29.106.FUL 10/00141/REFPP read
 - d) Notice of decision refused erection of conservatory 19 St Andrew’s Gate Ripon D Forde read
 - e) Notice of decision granted retention of land to be used as domestic garden and retention of summerhouse Ash Tree Farm A Sykes Brown. read
 - f) Planning application 6.24.74.H FUL erection of detached stable block Ashfield Kirkby Moor Road Mr P Holden Councillor Broadley declared an interest and left the room before the Councillors voted on the application’s The Parish Council still objects and feels the building should be a more appropriate agricultural building, smaller in size,, and constructed in wood not stone.
 - g) Planning application 6.24.239.C FUL 11/00232/FUL installation of 22 solar panels and south west roof of barn and underground installation of pipe work on adjacent land for ground source heat pump field 423871 474224 Ripon Road for Mr and Mrs M Atkinson Councillor Simpson declared an interest and took no part in the discussion and left the room before the vote. D The Parish Council supports the application.
 - h) notice of decision 10 St Andrews gate single storey extension Mr Beckley - granted
- 7 Finance
 - a) Yorkshire Local Councils Association £304.00- proposed by Councillor Fraser we renew and all in favour. Resolved - cheque issued
- 8 Amendment to Standing order 1(d)- proposed by Councillor Simpson seconded by Councillor Broadley and all in favour by show of hands. Resolved – will be added to Standing Order.
Discussion by members of the public living or working within the Parish can take place. People are entitled to address the meeting for no longer than three (3) minutes in total during the whole of the meeting. The Chairman will ask the members of the Council if they wish to allow the person asking to speak, permission to speak or not, on any matter on the agenda, subject to an overall limit for representations from everyone, to 30 minutes in total at the meeting.

Signed.....Date.....

9 Rules for Public Participation and Expectations of Members of the Public at Formal Council Meetings. - Councillor Fraser they are as follows:

RULES FOR PUBLIC PARTICIPATION AND EXPECTATION OF MEMBERS OF THE PUBLIC AT THE FORMAL COUNCIL MEETING (INCLUDING THE OPEN SESSION)

- Good manners and respect are expected at all times
- The Chairman will not tolerate unruly behaviour and will use his powers to ensure conformity to these rules
- Issues to be raised by the members of the public should:
 - a) Be Agenda points in the formal session, or
 - b) Ongoing issues and other reports in the open session
- In the formal Council meeting there is no common-law right for members of the public to speak without consent of the Council. Attendees will be permitted to speak at the discretion of the Council
- A member of the public who wishes to speak should indicate by hand or by standing and the Chairman will respond to them asking them to give a brief outline of the issue to be addressed. The Chairman will seek a resolution from Council to permit them to speak. Please be patient whilst this necessary procedure is undertaken.
- Members of the public will only be permitted to speak during the Formal Meeting if they have information for the Council which may impact on its decision-making in a specific issue. Complaints will not be accepted in the meeting and are to be referred to the clerk in writing.
- If invited to speak an attendee may do so for no longer than three minutes in total during the whole meeting including the open session at the end of the meeting.
- If detailed issues are to be raised by the public then they must be put in writing to the clerk. Any detailed financial issues can be included in this, although the Council may wish to address current minor financial issues where it can in the session.
- The Chairman has discretion as to whether questions raised will be answered at the meeting, dealt with after the meeting by written response to the enquirer, or by way of an Agenda item at the next meeting of the Council.
- The Council cannot take a decision on any issue raised at a public session unless the issue is specified on the Agenda of the Council Meeting or the clerk has been delegated powers to deal with it as urgent.

He suggested this is laminated and brought to every Council meeting. Also a copy is placed on the website. Councillors shown a copy Councillor Nicholson proposed and Councillor Simpson seconded that this be carried out, by a show of hands all Councillors indicated they were in favour of this.

10 Back Lane South – discussed comments received at the residents meeting – all letters /emails received on this subject have been circulated to Councillors to read. Communication from Highways Back Lane residents whose properties are affected would like to ask area 6 Highways to reinstate the second bollard but at 7 foot width and that the signs currently at the entrance be removed and replaced with signs” no hgv’s and width bollard ahead”. One idea a circular to people in St Andrews Meadows/Gate area if they have a delivery expected they ask the firm cornered to use Main St and The Green approach not back lane. Suggestion of width sign in meters. Councillor Berry asked members of the public if they had any ideas or suggestions and one member asked about how HGV’s would gain access to the first few properties. Would a NO HGV’s sign mean except for deliveries as local firms who regularly deliver know the lane and know how

Signed.....Date.....

far they can safely access. Clerk will ask Highways about this? Concern also expressed about reversing back onto Galphay road once they realise it's too narrow.

11 Bollards on Church Street, Traffic congestion and new Pedestrian route to school – discuss comments received from meeting with residents of Church Street- other letters/emails received. . . .Communication from Highways.

Feedback/Report of Meeting with Residents of Church Street on Wednesday 16 March 2011 in relation to Traffic Congestion and Bollards.

13 people were present: School Representative, Church Representative, 7 Property Owners including Councillors Simpson and Fraser representing 5 Residential Properties, and 4 Members of the Parish Council.

- The possible new School Pathway from Manor Court and the problems associated were put forward by the School Representative; i.e. the cost to be borne by the school, accentuated by materials to be used and designated contractors. Core hour's use only. There is no wish to move any traffic problem from one area to another, so to prevent Manor Court being congested a policing/monitoring policy would be needed.
- Councillor Broadley suggested that as the school has to find the pathway costs the Parish Council should pressurize NYCC for funding.
- A number of people felt the Bollards were unsightly, didn't serve their purpose and should be removed.
- A number of people felt that certain Bollards should be removed, leaving others to safeguard entrances on the east side of Church Street.
- Other residents felt the Bollards had been a success and should be retained.
- Residential Permit Parking was mooted and most felt that the necessary lines and signage would be too urban.
- It was mooted that traffic coming from the north, i.e. children from Grewelthorpe being delivered to the school, accentuated traffic congestion.
- It was observed that the cobbled area in front of the Queen's Head was bad to walk upon and vehicles parked adjacent to this were too close to the Church Street corner causing problems and danger

Discussion took place between Councillors over Church Bank Bollards and the public present were invited to speak and also gave their views.

Resolved-

Councillor Berry suggested these proposals were a summary of feelings and choices -

- 1 take all bollards out
- 2 Take some out and leave others in at appropriate points to leave access to 4 properties on the eastern side.
- 3 Leave all bollards in place as they are now.

Clerk will forward these 3 summaries to Highways and will also send a copy of all letters and emails and sent to the Parish Council on this subject
Councillor Broadley proposed and all councillors agreed that Highways will be asked to come back to the Parish Council with their ideas before any action is taken.

Signed.....Date.....

Discussion over manor court application clerk asked to locate the planning papers from the original planning approval of this development to see what the terms and conditions were on the school access from Manor Court.

12 Any other reports suggestion that we have a skip and recycling bins rather than so many large wheelie bins. Flooding has been reported on the road to Laverton to Highways. Request to spray Lamberts quarry weed. All in approval - resolved Councillor Jackson will arrange. Trees/ hedging have been delivered by the woodland trust and the school will plant them. Yorkshire in bloom judging this Monday afternoon please can everyone tidy up!

Committed sums some money available for Church- suggestions to replace a stone path with a surfaced one if this falls within the rules of spending committed sums money. Councillor Fraser will resubmit the figure to the Church Wardens.

There being no further business the meeting closed 8-35pm.

Next meetings Monday 18th April Annual Parish Meeting- organisations in the village invited to give a brief report of their activities this year, followed by regular Parish Council Meeting and items for the agenda must be with the clerk before 9am on Monday 11th April.

Signed.....Date.....